

## PpiT version 5 – What is new?

### Much improved tracking of attainment

- Pupils working below expectations or above expectations are highlighted termly as are targets that are below expectations for the year.
- Pupils are identified for intervention when they are working below expectations as well as making low progress (Current versions just pick up low progress)
- Targets can be set from the current year to the end of any other year (in PpiT – YT) and over a two year period (in PpiT – TT).

### Speaking and listening

- The option to track speaking and listening is now provided

### Improved analysis

- Point scores are now shown for every term and all targets.
- Analysis of pupils making two levels progress and attaining level 4 in maths and English is now much easier.
- Graphs can be plotted to show attainment of different groups in any combination of terms.
- Progress grids in show expected progress as well as expected attainment
- Analysis of the impact of intervention is easier.
- Extra variable columns are available.

### Vastly improved data manipulation

- Records can be moved automatically between classes (this includes both assessment and intervention data for pupils)
- Records can be 'filed' for pupils who have left and 'restored' if needed. Again this includes all data about the pupil.
- A new interface enables much easier import of records and data matching via UPNs

### Completely revised menu structure

- This makes PpiT much easier to use. Most of the buttons and options have been moved to 'Manage' buttons on each page. These incorporate all the menus and options for the page.
- Menus are very clearly laid out with guidance on what they do.
- The Assessment record page has a new 'Set up' page which is also easy to use and contains new set up options such as the ability to change the case of names.
- Built in help is much clearer.

### There are many other features including;

- Surnames and first names can be split
- Drop down menus 'expand' making them easier to use
- Alerts are clearer and easier to turn on and off
- Different calculation options
- PpiT (YT) includes a facility to automatically calculate English levels

Some of these features are illustrated on the following pages.

## Improved tracking of attainment:

| Manage records |            | Assessment Record |     |               |           |                         |           |                 |           |     |     | Year 2007    |     |     |     |           |        |
|----------------|------------|-------------------|-----|---------------|-----------|-------------------------|-----------|-----------------|-----------|-----|-----|--------------|-----|-----|-----|-----------|--------|
| Class 1        |            | Class             |     | Teacher       |           | 2008 AUTUMN start level |           | YEAR END target |           |     |     | INTERVENTION |     |     |     |           |        |
| UPN            | First name | Surname           | SEN | Personal data | Ethnicity | Gender                  | Spk       | Mat             | Sci       | Spk | Mat | Sci          | Spk | Mat | Sci | Intervent |        |
| 1              | Adam       | APPLE             | CC  |               | WOTH      | b                       | <b>1c</b> | <b>1c</b>       | <b>1c</b> | 1b  | 1b  | 1a           | 1a  | 1a  | 2   | 2c        | Rd Wht |
| 2              | Belinda    | BERRY             |     | Sum born      | BAFR      | g                       | 1b        | 1a              | 1b        | 1a  | 1b  | 2c           | 2c  | 2c  | 2   | 2c        | Ma     |
| 3              | Christine  | CARROT            |     |               | WBRI      | g                       | 1a        | 1a              | 1a        | 1b  | 1a  | 2b           | 2b  | 2b  | 2   | 2b        |        |
| 4              | Deidre     | DAMSON            |     | Sum born      |           | g                       | 2c        | 2c              | 2c        | 1a  | 2a  | 2a           | 2a  | 2b  | 2   | 2a        | Wht Ma |
| 5              | Edwin      | EGGPLANT          |     |               |           | b                       | 1a        | 1a              | 1a        | 2c  | 2c  | 2b           | 2b  | 2b  | 2   | 2a        |        |
| 6              | Fred       | FIG               |     |               |           | b                       | 2b        | 2b              | 2b        | 2a  | 2a  | 3c           | 3c  | 3c  | 3   | 3c        |        |
| 7              | Graham     | GRAPE             |     |               |           | b                       | 1a        | 1a              | 1a        | 1a  | 1a  | 2b           | 2b  | 2b  | 2   | 2b        |        |
| 9              | Jeremiah   | JAFFA             |     |               |           | g                       | 2c        | 2c              | 2c        | c   | 2c  | 2a           | 2a  | 2a  | 2   | 2a        |        |
| 10             | Kenny      | KALE              |     |               |           | g                       | 1b        | 1b              | 1c        | b   | 1b  | 2c           | 2c  | 2c  | 2   | 2c        | Wht    |
| 11             | Laura      | LETTUCE           |     |               |           | b                       | 1a        | 1a              | 1b        | b   | 1a  | 2b           | 2b  | 2c  | 2   | 2b        |        |
| 12             | Madeleine  | MELON             |     | Sum born      | WBRI      | g                       | 1b        | 1b              | 1b        | 1b  | 1b  | 2c           | 2c  | 2c  | 2   | 2c        |        |
| 13             | Norman     | NUT               |     |               | BAFR      | g                       | 1b        | 1b              | 1b        | 1b  | 1b  | 2c           | 2c  | 2c  | 2   | 2c        | Ma     |
| 14             | Orlando    | ORANGE            | SA  | Sum born      | WOTH      | b                       | 1a        | 1a              | 1a        | 1a  | 1a  | 2c           | 2c  | 2c  | 2   | 2c        |        |
| 15             | Patricia   | PEAR              |     |               | WBRI      | b                       | 2c        | 2c              | 2c        | 2c  | 2c  | 2c           | 2c  | 2c  | 2   | 2c        |        |
| 16             | Quincey    | QUINCE            | SA  |               | MVBC      | g                       | 2c        | 2c              | 2c        | 2c  | 2c  | 2c           | 2c  | 2c  | 2   | 2c        |        |
| 17             | Samuel     | SATSUMA           |     |               | BAFR      | b                       | 1a        | 1a              | 1a        | 1a  | 1a  | 2c           | 2c  | 2c  | 2   | 2c        |        |

Levels below expectations in bold

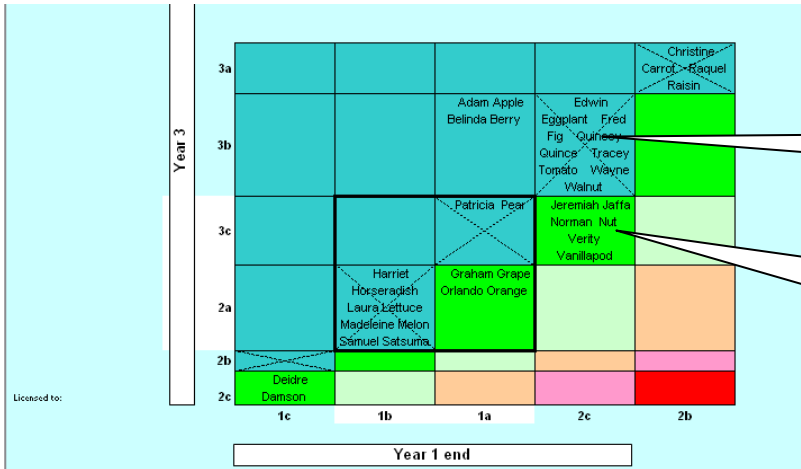
Levels above expectations in italics

Speaking and listening included

Pupils whose attainment is **below** expected levels for the term are identified for intervention as well as those making below average progress.

In this example, Adam's targets are OK, but his attainment at the start of the year is below expectations, so he is picked up for intervention during this term.

## Improved analysis



Progress grids in PpiT (YT) show expected levels that pupils should attain from their starting points (X in box).

These pupils have made below expected progress (they should be in the box with the X), despite making a level progress (bright green box) and working within expectations (at level 3c).

| Manage Points Analysis |            | Points analysis |     |                       |     |                         |     |     |     |                         |     |     |     |         |     |     |     |
|------------------------|------------|-----------------|-----|-----------------------|-----|-------------------------|-----|-----|-----|-------------------------|-----|-----|-----|---------|-----|-----|-----|
| Class 1                |            | Class           |     | 2008 YEAR START level |     | 2008 SPRING start level |     |     |     | 2008 SUMMER start level |     |     |     | 2009 YE |     |     |     |
| UPN                    | First name | Surname         | Spk | Mat                   | Sci | Spk                     | Mat | Sci | Spk | Mat                     | Sci | Spk | Mat | Sci     | Spk | Mat | Sci |
| 1                      | Adam       | APPLE           | 7   | 7                     | 7   | 9                       | 9   | 9   | 11  | 11                      | 11  | 13  | 13  | 13      | 15  | 15  | 15  |
| 2                      | Belinda    | BERRY           | 9   | 9                     | 9   | 11                      | 9   | 11  | 13  | 13                      | 11  | 13  | 13  | 11      | 13  | 13  | 11  |
| 3                      | Christine  | CARROT          | 11  | 11                    | 11  | 9                       | 11  | 13  | 13  | 13                      | 11  | 15  | 15  | 13      | 13  | 13  | 11  |
| 4                      | Deidre     | DAMSON          | 13  | 13                    | 13  | 11                      | 13  | 15  | 15  | 15                      | 11  | 17  | 17  | 15      | 17  | 17  | 15  |
| 5                      | Edwin      | EGGPLANT        | 11  | 11                    | 11  | 13                      | 13  | 13  | 13  | 13                      | 15  | 15  | 15  | 15      | 15  | 15  | 15  |
| 6                      | Fred       | FIG             | 15  | 15                    | 15  | 17                      | 15  | 17  | 17  | 17                      | 19  | 19  | 19  | 19      | 19  | 19  | 19  |
| 7                      | Graham     | GRAPE           | 11  | 11                    | 11  | 11                      | 11  | 13  | 13  | 13                      | 13  | 15  | 15  | 15      | 15  | 15  | 15  |
| 9                      | Jeremiah   | JAFFA           | 13  | 13                    | 13  | 13                      | 13  | 15  | 15  | 15                      | 15  | 17  | 17  | 15      | 17  | 17  | 15  |
| 10                     | Kenny      | KALE            | 9   | 9                     | 7   | 9                       | 9   | 11  | 11  | 9                       | 11  | 11  | 11  | 11      | 11  | 11  | 11  |

Points analysis now enables analysis for each term and for end of year and further targets

| Manage records |            | Assessment Record |     |                         |     |                 |     |     |     |             |     |     |     |     |
|----------------|------------|-------------------|-----|-------------------------|-----|-----------------|-----|-----|-----|-------------|-----|-----|-----|-----|
| Class 1        |            | Class             |     | 2008 AUTUMN start level |     | YEAR END target |     |     |     | 2010 target |     |     |     |     |
| UPN            | First name | Surname           | Spk | Mat                     | Sci | Spk             | Mat | Sci | Spk | Mat         | Sci | Spk | Mat | Sci |
| 1              | Adam       | APPLE             | 1c  | 1c                      | 1c  | 1b              | 1b  | 1b  | 1a  | 1a          | 1a  | 2c  | 2c  | 2b  |
| 2              | Belinda    | BERRY             | 1b  | 1b                      | 1b  | 1a              | 1b  | 1a  | 2c  | 2c          | 2c  | 2c  | 2c  | 2a  |
| 3              | Christine  | CARROT            | 1a  | 1a                      | 1a  | 1b              | 1a  | 1a  | 2b  | 2b          | 2b  | 2c  | 2b  | 3c  |
| 4              | Deidre     | DAMSON            | 2c  | 2c                      | 2c  | 1a              | 2c  | 2a  | 2a  | 2a          | 2b  | 2a  | 3b  | 2a  |
| 5              | Edwin      | EGGPLANT          | 1a  | 1a                      | 1a  | 2c              | 2c  | 2b  | 2b  | 2b          | 2b  | 2a  | 2a  | 3c  |
| 6              | Fred       | FIG               | 2b  | 2b                      | 2b  | 2a              | 2b  | 3c  | 3c  | 3c          | 3a  | 3a  | 3a  | 3a  |
| 7              | Graham     | GRAPE             | 1a  | 1a                      | 1a  | 1a              | 1a  | 2b  | 2b  | 2b          | 2b  | 2c  | 2c  | 2a  |
| 9              | Jeremiah   | JAFFA             | 2c  | 2c                      | 2c  | 2c              | 2c  | 2a  | 2a  | 2a          | 2a  | 2a  | 2a  | 2a  |
| 10             | Kenny      | KALE              | 1b  | 1b                      | 1c  | 1b              | 1b  | 2c  | 2c  | 2c          | 2c  | 2c  | 2c  | 2a  |
| 11             | Laura      | LETTUCE           | 1a  | 1a                      | 1b  | 2c              | 1a  | 2b  | 2b  | 2c          | 2c  | 2a  | 2a  | 2a  |
| 12             | Madeleine  | MELON             | 1b  | 1b                      | 1b  | 1b              | 1b  | 2c  | 2c  | 2c          | 2c  | 2c  | 2c  | 2a  |
| 13             | Norman     | NUT               | 1b  | 1b                      | 1b  | 1a              | 1b  | 2c  | 2c  | 2c          | 2c  | 2c  | 2a  | 2a  |

Target setting is improved. Two year targets can be set with PpiT (TT) and, in the case of PpiT (YT) they can be set for the end of any year e.g. from Y2 to Y4, Y2 to Y6 etc.

## Improved data manipulation

**MANAGE RECORDS**

- File record** Selecting this option will file records for future use. Note that this option requires a UPN or other individual number for each pupil. Assessment data is filed on the Assessment record page and intervention data on the Intervention pages. Reports on filed pupils can be viewed on the Reports page. Filed records can be moved back to classes.
- Delete record** This option deletes all data on the selected pupil if a UPN has been selected. If the pupil's first name is selected then only assessment data is deleted. Any Intervention data will need to be deleted separately.
- Move record** This option enables a record to be moved from one class to another. Filed records can also be moved back to a class. Note that the moved records will only be soIMPORTANT: Do not use this option unless all records have UPNs, otherwise some data might be lost.
- Sort records** Selecting this option sorts the records into surname and first name order for the class selected on the Assessment record page. UPNs are not required.
- Import records** Selecting this provides an interface for loading new records or adding new assessment data to existing records.
- Export records** This option exports all the Assessment data for the selected class or, if 'All pupils' have been selected, for the whole cohort..
- Print records** This option prints the Assessment data for the whole cohort - a total of 25 pages. If you wish to print data for a single class, select the class, export the record and then print the exported record using the Normal Excel print menu.

Buttons: Cancel, HELP

Version 5 software has a completely new feature which vastly improves ease of management of records.

Records can be filed when pupils leave

Records can be moved between classes.

All data, including intervention data is automatically filed, moved or deleted.

Filed records can be restored back to any class and reports on filed pupils produced.

A completely new **IMPORT interface** in version 5 enables much easier import of data and match to existing records. This feature even splits first and surnames.

## Revised menu structure

The revised menu structure makes PpiT easier to use.

Every page now has a blue 'Manage' button which replaces all the separate buttons and menus in the old software.

**MANAGE GRAPHS**

- Print** Click the appropriate button to print or export the graph. NOTE that titles can be added to the graph before printing or exporting.
- Export**
- SELECTING DATA TO BE PLOTTED** These check boxes enable different data ranges to be plotted. The default settings are Year Start, Year End and Points progress. These ranges are automatically selected whenever PpiT opens.
  - Year start points**
  - Spring start points**
  - Summer start points** To change ranges, select/deselect the relevant check boxes and then click the Apply button below. These ranges will remain selected whilst PpiT is open.
  - Year End points** It is generally best to keep the number of ranges to the minimum needed to enable easy interpretation of the data.
  - Year End targets**
  - Points progress** To cancel, click the X in the top right hand corner.
  - Following Year targets**

Buttons: Apply, HELP

This is the 'Manage' graphs menu. It includes a new graph feature which enables the user to select which graph ranges to plot.

The manage menu at the top of the page is the menu for the Assessment record page.

In addition to the guidance on each 'Manage' page for every button (in the yellow text boxes), every page has a HELP button which produces very clear additional guidance.

**GRAPHS - guidance**

Graphs plot the average point scores shown in the yellow rows at the top of the Points Analysis page. Data for the whole group is shown in blue. If filters have been used on the Points Analysis page, then graphs will show the filtered group in maroon alongside the data for the whole group, enabling easy comparison.

To plot data for a different class, go back to the Assessment Record page and change the class. Data can also be plotted for the whole cohort in a school with more than one form of entry by selecting 'All pupils' on the Assessment Record page.

Clicking the export button copies the graph to a blank Excel workbook. Titles can be added to graphs, if desired, before export. The exported graph can then be copied and pasted into a Word document if desired.

If the graph is to be part of a report, in Word, select the graph, right click it, select format picture, select layout and then click 'Tight'. You will now be able to resize the graph and move it around.

# Revised Assessment Record page set up

**Manage records**

Page Setup

## Assessment Record page set up

EDIT VARIABLE DROP DOWN MENUS

| SEN   | Personal data | Ethnicity |
|-------|---------------|-----------|
| Sort  | Sort          | Sort      |
| CC    | Sm born       | WBRI      |
| SA    | LAC           | WIRI      |
| AP    | EAL           | WIRT      |
| S     | Sm born, LAC  | WOTH      |
| G&T   | LAC, EAL      | WROM      |
| GT/CC | Sm born, EAL  | MWBC      |
|       | Sm, LAC, EAL  | MWBA      |
|       |               | MWAS      |
|       |               | MOTH      |
|       |               | AIND      |
|       |               | APKN      |
|       |               | ABAN      |
|       |               | WHT       |
|       |               | BCRB      |
|       |               | BAFR      |
|       |               | BOTH      |
|       |               | CHNE      |
|       |               | OOTH      |

PAGE FORMAT OPTIONS

**Add variables**

Click this button to add or remove variable columns. 10 variables including the 4 default columns are available

**First name case**

**Surname case**

Clicking these buttons allows the case of names to be changed. Repeated clicking cycles through sentence, upper and lower cases.

**Date formatting**

Select to format a column to show dates, for example date of entry. The heading 'Mobility' indicates the column with date formatting.

**Flag levels below expectations**

Select to switch on automatic indication of where each assessment level is below or above expectations

**Flag levels above expectations**

Below expectations: **Bold**  
Above expectations: *Italic*

**UPII alert**

Turns the UPN headings orange on the Assessment Record and Intervention pages if UPNs are missing for one or more pupils on that particular page.

**Reformat Assessment Record page**

Clicking this button will reset the Assessment record page to the default settings.  
**NOTE** that this action DOES NOT delete any data.

The new set up page makes it much easier to set preferences.

Also there are a number of new options:

- highlighting where UPNs are missing
- changing name case etc.

A button also enables resetting of defaults and reformatting of the page.

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